

# ***Burke Powderhorn Condominium Owners Association Annual Meeting Agenda***

September 25, 2020  
9:00 AM

Type of Meeting: Annual meeting

Location: Burke Hotel ballroom

Meeting Facilitator: President – Jaie Alfano

Invitees: Anne Marie Dowd (Veep), Jim Clark (Secretary), Tom Volberg (Treasurer), Glenn Mueller, Mike Mathers (Property Manager) & all deed listed owners or approved proxies.

- I. Call to order – (Quorum)
- II. Approval of 2020 Annual Meeting Minutes
- III. Introduction of board and any invited guests (Zoom explanation)
- IV. Old business
  - a) Property Management – 911 signage, trash & recycling, parking signs, wood, plowing, smoke detector batteries, tree removal, chimney & dryer inspections & other (Ken McGuire & Mike Mathers)
  - b) Buildings Project and financing – Update and plan for work to be completed and timeline (Anne Marie Dowd, Nick Hall & Tom Volberg)
  - c) Current finances – 2021 financials and 2022 budget (Treasurer, Tom Volberg) (Audit Status)
  - d) Website – ([www.bpcoa.com](http://www.bpcoa.com)) best reference source, pay dues thru Pay Lease link using checking account or credit card
  - e) BMOA – dues & benefits (Jaie)
  - f) Water shutoff location list & chimney inspection deficiency list
  - g) Association insurance (Jaie Alfano)
- V. New business

- a) Building Project – Phase II – Nick Hall, Jaie Alfano
- b) Other (Open from the floor)

VI. Adjournment